

2017 Volunteer Docent Training Schedule

(All classes meet from 10:30am – 12:30pm at Columbia Springs Swift Classroom)

Class 1 (January 28) – Welcome to the Docent Program: An Intro to Columbia Springs

***Topics:**

- What is Columbia Springs?
- Columbia Springs tour
- Your duties as a Docent

***Presenter:**

Erik Horngren (Columbia Springs Volunteer Manager)

***Homework:**

Read sections about Columbia Springs history and Docent responsibilities in your Docent handbook

Class 2 (February 4) – History of Columbia Springs

***Topics:**

- Columbia Springs events
- History of Columbia Springs as an organization (since the 1990s)
- History of Columbia Springs as a place (since the 19th century)
- Tour of Columbia Springs historical sites

***Presenter:**

Kaley McLachlan-Burton (Columbia Springs Events Coordinator)

***Homework:**

Read sections about water quality and fish hatchery operations in your Docent handbook
Come prepared to share information about one of Columbia Springs' historic artifacts

Class 3 (February 11) – Fish Hatchery Operations and Water Quality

***Topics:**

- Salmon in the Classroom
- Water quality at Columbia Springs and beyond
- The life of a hatchery fish
- Fish hatchery tour

***Presenter:**

Katie Woollven (Columbia Springs Salmon in the Classroom Coordinator)

***Homework:**

Read sections about flora and fauna and interpretation for children in your Docent handbook
Come prepared to share information about one aspect of the fish lifecycle

Class 4 (February 18) – Flora and Fauna of Columbia Springs

***Topics:**

- Onsite education at Columbia Springs
- Tour of Flora and Fauna of Columbia Springs
- Techniques for working with young audiences

***Presenter:**

Jenna Kallestad (Columbia Springs Education Coordinator)

***Homework:**

Read sections about interpretation techniques in your Docent handbook
Come prepared to share information about one flora or fauna found at Columbia Springs

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Class 5 (February 25) – Interpretation

***Topics:**

Applying what you've learned – How to effectively share your knowledge about Columbia Springs with visitors
Techniques for effective interpretation

***Presenter:**

TBD

***Homework:**

Prepare for your mini tour

Class 6 (March 4) – Mini Tours

***Topics:**

Mini Tours – Your time to shine! Lead your classmates on a site tour based on one of the previous topics we've discussed

***Presenters:**

You!

***Homework:**

Prepare for your mini tour

Class 7 (March 11) – Mini Tours

***Topics:**

Mini Tours – Your time to shine! Lead your classmates on a site tour based on one of the previous topics we've discussed

***Presenters:**

You!

***Homework:**

Complete your Docent exam

Read sections about community outreach and stewardship in your Docent handbook

Class 8 (March 18) – Community Outreach and Graduation!

***Topics:**

Celebration Potluck

Tips for effective community outreach

Graduation Ceremony

Final questions

***Presenter:**

Erik Horngren (Columbia Springs Volunteer Manager)

***Homework**

Sign up for volunteer shifts!